

SACKETS HARBOR CENTRAL SCHOOL BOARD OF EDUCATION OFFICIAL PROCEEDINGS  
April 20, 2015

The regular meeting of the Sackets Harbor Central School Board of Education, Sackets Harbor, NY, was called to order by President Townsend at 5:00 p.m. in the Board of Education Conference Room.

Members Present: Gregg Townsend, Angela Green, Dale Phillips, Stephen Swain

Members Absent: Christine Allen

Others Present: Frederick E. Hall, Jr., Superintendent; Jennifer Gaffney, Principal; Julie Gayne, Sheri Rose, Donna Zehr

The Pledge of Allegiance was recited.

Courtesy of the Floor was extended.

Ms. Gaffney took the opportunity to introduce Donna Zehr as our Spanish Teacher Replacement for the remainder of the 2014-15 school year.

Mrs. Christine Allen arrived at 5:01 p.m.

Mrs. Donna Zehr left at 5:03 p.m.

14-15 247 Moved by Phillips, seconded by Green, to approve March 17, 2015 & April 7, 2015 Minutes.  
Approval  
of Yes: Phillips, Green, Allen, Townsend, Swain  
March 17 & No: None  
April 7, 2015 The motion carried.  
Minutes

14-15 248 Moved by Swain, seconded by Allen, to approve Treasurer's Report, Extracurricular Report,  
Approve Budget Transfers, and Internal Claims Auditor Report.  
Treasurer's Yes: Phillips, Green, Allen, Townsend, Swain  
Report, No: None  
Extracurricular The motion carried.  
Report, Budget  
Transfers and  
Internal Claims  
Auditor Report

14-15 249 Moved by Green, seconded by Allen, to approve CSE & CPSE Recommendation numbers: 1761,  
Approve 1685, 890, 1613, 108, 1633, 109, 942, 1562, 1767, 1332, 1836, 1333, 1947, 1220, 1078, 604, 1126,  
CSE & 642.  
CPSE  
Recommendations Yes: Phillips, Green, Allen, Townsend, Swain  
No: None  
The motion carried.

14-15 250 Moved by Allen, seconded by Swain, to approve Gregg Townsend as Chairman of the May 12,  
Approve 2015 Budget Hearing Meeting.  
Gregg Townsend  
as Chairman Yes: Phillips, Green, Allen, Swain  
of the May 1, Abstain: Townsend  
2105 Budget No: None  
Hearing Meeting The motion carried.

14-15 251 Moved by Swain, seconded by Allen, to approve Karen Williams and Brenda Scordo as poll  
Approve workers for May 19, 2015 budget vote at a rate of \$9.00 per hour.  
B. Scordo &  
K. Williams Yes: Phillips, Green, Allen, Townsend, Swain  
as Poll Workers No: None  
for May 19, 2015 The motion carried.  
Budget Vote  
at a Rate of  
\$9.00 Per Hour

14-15 252 Moved by Green, seconded by Allen, to approve the Budget Notice postcard to be mailed to all  
Approve District residents.  
Budget Notice  
Postcard to Yes: Phillips, Green, Allen, Townsend, Swain  
be Mailed to No: None  
all District The motion carried.  
Residents

14-15 253 Moved by Phillips, seconded by Swain to approve discarding the following: 1 Gateway Desktop  
Approve Computer EE40000 Serial #: 0030324300, Asset Control #: A00039203, Sackets Harbor CSD Tag  
Discarding #: 01336; 1 Dell 1909 WB Monitor Serial #: CN-04M6XF-74261-9CT-D PUL, Asset Control #:  
Various A00308480; 1 Mitsubishi XD211U Projector Serial #: W011004, Asset Tag #: A00081758,  
Items Sackets Harbor CSD Tag #: 01839.  
  
Yes: Phillips, Green, Allen, Townsend, Swain  
No: None  
The motion carried.

- 14-15 254 Moved by Allen, seconded by Green, to approve 2015 Fire Inspection.  
Approve  
2015 Fire  
Inspection  
Yes: Phillips, Green, Allen, Townsend, Swain  
No: None  
The motion carried.
- 14-15 255 Moved by Allen, seconded by Swain, to approve QuestStar III Fund Surplus Resolution Agreement & Release.  
Approve  
QuestStar III  
Fund Surplus  
Resolution  
Agreement &  
Release  
Yes: Phillips, Green, Allen, Townsend, Swain  
No: None  
The motion carried.
- 14-15 256 Moved by Green, seconded by Allen, to approve Cooperative Bidding with Madison-Oneida BOCES for the 2015-16 school year.  
Approve  
Cooperative  
Bidding with  
Madison-Oneida  
BOCES for the  
2015-16  
School Year  
Yes: Phillips, Green, Allen, Townsend, Swain  
No: None  
The motion carried.
- 14-15 257 Moved by Phillips, seconded by Green, to approve Shot Doctor Basketball Camp August 3-6, 2015 from 8:00 a.m. – 4:30 p.m.  
Approve  
Shot Doctor  
Basketball  
Camp  
August 3-6, 2015  
from 8:00 a.m. –  
4:30 p.m.  
Yes: Phillips, Green, Allen, Townsend, Swain  
No: None  
The motion carried.
- 14-15 258 Moved by Allen, seconded by Green, to approve Basketball Camp for Grades 1-4 July 27 – 30, 2015 from 8:30 a.m. – 12:00 p.m.  
Approve  
Basketball  
Camp for  
Grades 1-4  
July 27-30,  
2015 from  
8:30 a.m. –  
12:00 p.m.  
Yes: Phillips, Green, Allen, Townsend, Swain  
No: None  
The motion carried.
- 14-15 259 Moved by Allen, seconded by Swain, to approve Open Gym for Basketball on Wednesdays beginning April 22, 2015.  
Approve  
Open Gym  
for Basketball  
on Wednesdays  
Beginning  
April 22, 2015  
Yes: Phillips, Green, Allen, Townsend, Swain  
No: None  
The motion carried.
- 14-15 260 Moved by Allen, seconded by Green, to approve Can-Am Festival Committee to use school property on July 18, 2015 for parade line up, parking of school buses, access to locker rooms/bathrooms for band members, and use of school bleachers for Vintage Baseball game on July 19, 2015 at no cost to the District with certificate of insurance to be provided.  
Approve Use of  
Can-Am  
Festival  
Committee to  
Use School  
Propety and  
School Bleachers  
on July 18 & 19,  
2015 at no  
Cost to the  
District with  
Certificate of  
Insurance to  
be Provided  
Yes: Phillips, Green, Allen, Townsend, Swain  
No: None  
The motion carried.
- 14-15 261 Moved by Phillips, seconded by Green, to approve FMLA for Jeffrey Robbins with tentative dates of June 18–26, 2015.  
Approve FMLA  
for Jeffrey  
Robbins with  
Tentative Dates  
of  
June 18-26, 2015  
Yes: Phillips, Green, Allen, Townsend, Swain  
No: None  
The motion carried.

#### Superintendent's Report

Mr. Hall reported he is on the interview committee for Assistant Superintendent for Instruction & Programming for Jefferson-Lewis BOCES.

Mr. Hall reported he and Ms. Gaffney will be attending a Utica National Seminar on Tuesday, April 21, 2015 on Active Shooter and Legal Briefs.

Mr. Hall reported the District is predicting a 15 percent 'opt-out' rate for ELA Common Core Testing. There is a range from 3 – 31 percent Region wide for opting out of the testing. Larger numbers have been reported from other regions of the State.

Mr. Swain questioned why and how do you get to opt out if the testing is based on teacher and student achievement?

Mr. Hall responded he believed it is a political reaction as well as a parents and individuals thinking the tests are not age or applicable and "enough is enough." Data will be skewed and it will be difficult to use it comparatively. Currently, it is unclear if the opt-out numbers could affect funding.

Mr. Swain indicated he is not advocating the tests but how can you test on material you did not teach?

Ms. Gaffney indicated SED does not have an “opt-out” reporting option and the District will need to indicate those as “refusal.”

Mr. Hall reported on April 10 he would be attending a workshop on “Employee Arrested, What are you going to do Now?”

Mr. Hall reported he attended, with the Whiz Quiz Team, to WPBS where the team was awarded the Staff Choice Award and received \$250.00. The students represented the District very well. Kudos to Advisors Tobin Fingar and Sandra Butler.

Mr. Hall reported serving on a Law Panel on April 8, 2015. Angela Green, Mark Reitz and Jim Kettrick were in Attendance as well.

Mr. Hall reported he will be serving on the NYSCOSS APPR Committee.

Mr. Hall reported congratulation cards to all Odyssey of the Mind Team members for placing 5<sup>th</sup> in the State Tournament were sent.

Mr. Hall reported Brenda Scordo will be replacing one of the trees near the playground that did not survive.

Mr. Hall reported the Policy Manual will need a complete update. The District will be making an inquiry with the Madison-Oneida Labor Relations Department. The updating process could take three years for completion with the Board reviewing approximately 100 policies a year. Mr. Hall indicated he would provide an update when the information is available.

Mr. Hall reported the District received a thank you card from Leslie Gayne for the fruit and baked goods for Teacher Appreciation Day.

Mr. Hall reported the District received a thank you card from Watertown City School District thanking our Odyssey of the Mind Students for their moral support and their welcoming nature during the State Tournament in Binghamton.

Mrs. Allen questioned the Sex Offender Letter and if everyone in the District received this information.

Mr. Hall indicated a letter was sent home with students in K-6 and the letter was posted on the school website.

#### Principal’s Report

Ms. Gaffney reported there are currently 32 incoming kindergarten students for the 2015-16 school year.

Ms. Gaffney reported the Mystery Mentor Program has been established. This program has identified students “at risk” that mentors have been assigned to check in on the student periodically.

Ms. Gaffney reported the District took sophomores to Career Day at Thousand Islands Central School on March 24, 2015. This was a great opportunity for students to speak to individuals in careers of their interest.

Ms. Gaffney reported the Spring Elementary Concert went well. The District is looking to restructure concerts for the 2015-16 school year.

Ms. Gaffney reported the PTO has secured another Smart Board for a classroom through the Scholastic Book Fair.

Ms Gaffney took the opportunity to publically thank the PTO.

Ms. Gaffney reported that she and Mr. Tastor heard Career and Technical Education presentations from 13 potential sophomore students who would like to attend BOCES for the 2015-16 school year.

Ms. Gaffney reported the District is going to be conducting an E-Cigarette Awareness Campaign.

Ms. Gaffney reported she attended a recognition for senior members of the National Honor Society at Watertown High School on March 25, 2015.

Ms. Gaffney reported ELA testing is complete, test will be taken to BOCES on Wednesday morning with Math testing prepared for the following week. There was 15 percent “opt-out” for the ELA testing District-wide.

Ms. Gaffney reported she is preparing for the NYSESLAT testing to align with Common Core.

Ms. Gaffney reported there will be field testing for physics, living environment and Grade 8 ELA for Common Core.

Ms. Gaffney took the opportunity to give kudos to Dan Aubin for revising the Technology plan to include Smart Schools Bond money.

Ms. Gaffney reported National Honor Society and Junior National Honor Society Inductions are scheduled for May 12, 2015.

Ms. Gaffney reported the District will be making elementary grade level staffing changes for the 2015-16 school year.

Ms. Gaffney reported Mrs. Donna Zehr has transitioned very well in the Spanish Department.

Ms. Gaffney reminded the Board of Education of the Booster Club Golf Tournament scheduled for June 6, 2015.

Early registration deadline is May 1, 2015.

Ms. Gaffney reported the District is working on starting the backstop project as soon as all materials are on the premises.

Ms. Gaffney reported she facilitated “Dealing with Difficulty People” workshop.

Ms. Gaffney reported she attended a School Law update and how it pertains to Principal’s.

Ms. Gaffney reported she attended Medicaid Compliance Training.

Ms. Gaffney reported all teachers received a copy of the book, Mindset. There are two mindsets; fixed and growth. A fixed mindset is with the belief you are what you are and the growth mindset is the belief to always learn, grow and become better. A blog has been started among the teachers. Ms. Gaffney indicated if any Board member would like a copy to read to let her know. Ms. Gaffney indicated the Class of 2015 will be reading this book.

#### New Business

Mr. Hall reported he attend the Jefferson-Lewis BOCES Annual meeting. The overall administrative spending was up 3.78 percent.

Mr. Swain questioned why their spending has gone up 3.78 percent. Mr. Swain indicated we expect the same from Jefferson-Lewis BOCES with their spending plan as the component school districts.

Mr. Hall indicated he would give the Board of Education data next year on the past eight years of the Jefferson-Lewis BOCES spending for comparative data. Mr. Hall also indicated he would relay that to Mr. Todd, BOCES District Superintendent.

14-15 262	Moved by Phillips, seconded by Green, to approve the 2015-16 Proposed Jefferson-Lewis BOCES Budget.
Approve	Budget.
the	
2015-16	Yes: Phillips, Green, Allen, Townsend
Proposed	No: Swain
Jefferson-Lewis	The motion carried.
BOCES	
Budget	

14-15 263 Moved by Swain, seconded by Green, to cast one vote for the election of three  
Approve Jefferson-Lewis Board Members:  
Casting One  
Vote for the Election of Three  
Jefferson-Lewis Board Members

Mr. Michael Young  
Mr. Lynn Murray  
Dr. Sandra Klindt

Yes: Phillips, Green, Allen, Townsend, Swain  
No: None  
The motion carried.

#### Old Business

14-15 264 Moved by Green, seconded by Swain, to approve the District-Wide and Building Emergency Plan  
Approve the District-Wide and Building Emergency Plan for the 2015-16 school year after the 30-day viewing period.  
the District-Wide and Building Emergency Plan for the 2015-16 School Year

Yes: Phillips, Green, Allen, Townsend, Swain  
No: None  
The motion carried.

#### Board Issues

Mr. Hall reported the 2015-16 Proposed Budget is in the process of being printed and Julie Gayne and Marlene Lennox have worked many hours preparing the document.

Mr. Hall indicated our District is one of the lowest in the consortium for proposed spending and tax levels. Mr. Hall also indicated the current legislation pertaining to evaluation does not impact Charter Schools.

Mrs. Green took the opportunity to indicate how proud she is of our teachers and how they are handling the “opt out” for the Common Core testing all while being assessed.

14-15 265 Moved by Green, seconded by Swain, to adjourn the meeting.  
Adjournment

Yes: Phillips, Green, Allen, Townsend, Swain  
No: None  
The motion carried.

The meeting adjourned at 6:17 p.m.

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Sheri Rose, District Clerk

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Gregg Townsend, Board President